



ESTABLISHED 1972

April, 2011

The Glen Rock Recreation Board met Tuesday, April 19, 2011 at the borough building. Chairman Hufnagel called the meeting to order at 7PM; attendees were: GRRB members Ferree, Flemmens, Hufnagel; quests: Sue Good, Ken Krebs.

March minutes were approved, motioned by Ferree.

Treasurer's Report:

Balance 3/15/11		\$ 12,529.53
Income:	\$ 101.75	
Expenses:	\$ 1,043.92	
Balance 4/19/11		\$ 11,587.36

UNFINISHED BUSINESS:

The rec board needs clarity on what background checks are necessary for the summer program director and assistants and whether the borough or the rec bd will pay the required fees. If all 3 checks (PA State Police, Dept/Welfare, FBI Criminal) the fee required would be \$56 per person. Flemmens will contact Ann Merrick with questions to be addressed by the Borough Council at their meeting 4/20.

Good presented an update on proposed new lighting to replace the vandalized flag light at the park circle. Greg Fink suggested 2 recessed lights with protective coverings that would allow the flag to be illuminated for a an estimated cost of \$1800. The board approved proceeding with Fink's proposal and approved the expenditure, Flemmens motioned. Good was asked by the board to contact Fink.

New signs completed by Signs by Sal were shown to the board, Good volunteered to place at the park.

Ken Krebs reported that the fence bid went to a Reading contractor and that the replacement will begin as soon as possible; GRAA was satisfied with the contractor and timeline.

NEW BUSINESS:

The board reviewed the seasonal/PT job description draft ; it was approved with minor changes - see attached copy. This will be given to Ann Merrick by Flemmens to receive approval at the council meeting 4/20. The approved job description should be posted on the GR the web site and various other sites within the borough. Flemmens agreed to have her name and address as contact person for interested individuals.

The board/quests have been and have decided to continue to volunteer to handle the job description duties until the 5/17 meeting: Flemmens (4/1-4/19), Krebs 4/20-5/3, Hufnagel 5/4-5/8, Good 5/9-5/17. Krebs will act as the Board's liaison to the borough council for this information.

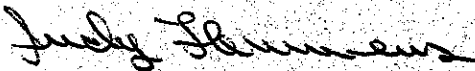
Board approved an expenditure of \$1,000 for fertilizer for the park, motioned by Flemmens. Krebs to handle.

Good to request quote from Zeager for a truck load of playground mulch to be delivered to the park; will contact R. McCullough for assistance along with board members in distributing to the playground areas. Motioned by Flemmens.

Immanuel UM Church has requested permission to have registration for their "Fun Fridays" program at the same time and place as summer playground registration. Board had no objections; B. Rohrbaugh to be made aware.

Board approved the removal of the large 'burning bushes' at the park's memorial circle; Good to contact R. McCullough for assistance.

Meeting adjourned @ 8:30PM; next meeting Tuesday, May 17th at the borough office.



Judy Flemmens, Secretary

4/19/11

GLEN ROCK RECREATION BOARD

Seasonal Employee
April 1-October 31

Job Description: To complete duties as directed by the Glen Rock Recreation Board at the Glen Rock Community Park during the 6 month period April 1 through October 31.

Duties Include:

1. Unlock and lock bathrooms daily starting April 1st and ending October 31st.
Bathrooms are to be open by dawn or 7AM; closed at dusk.

2. Complete daily checks of bathrooms:

Commodes, sink faucets, hand dryers, and lights are functioning properly.
Report any problems to a Recreation Board member - contact information provided.

Empty trash receptacles as needed.

Replace toilet paper and hand soap as needed.

3. Removal of refuse:

Remove trash bags from receptacles to dumpster as needed Saturdays,
Sundays, Holidays ; place clean bags in receptacles.

Provide extra trash bags when pavilion is reserved

Collect any general trash in park as needed

4. Place and remove reserved signs.

5. Report any vandalism to Recreation Board member

6. Other duties as may be directed by the GRRB (Glen Rock Recreation Board)

Requirements: Minimum age 16, reliable, responsible, able to perform duties and manual labor per job description may be required to lift 50lbs. Days off must be requested through and approved by GRRB.

Salary: \$50.00 per week.