

**GLEN ROCK BOROUGH
VIRTUAL COUNCIL MEETING
April 15, 2020**

Present: Rollin Apgar, Joseph DiCaneloro, Clay Gallegos, Jason Loudermilk, James Merrick, Victoria Ribeiro and Doug Young

Others Present: Evan Gabel, Esq., Jason Brenneman, P. E., Mayor John Trout, Ann Merrick, Sec/Treas, two visitors

The meeting was Called to Order at 7:03 PM by President D. Young.

No Public Comment

Declaration of Disaster Emergency Extension

1. V. Ribeiro moved to adopt Resolution 2020-14, a resolution to extend Glen Rock Borough's State of Emergency Proclamation, seconded by R. Apgar. Motion carried.

Approval of Minutes

1. R. Apgar moved to approve the February 19, 2020 Council Minutes and the March 18, 2020 Telephonic Emergency Meeting minutes, seconded by J. Merrick. Motion carried.

Borough Engineer's Report

1. J. Brenneman reported about meeting with Columbia Gas/Kinsley Construction for street restoration work on Center Street, Park Avenue and Hayward Heights. JR Holley & Associates, Inc., will be doing spot inspections for the street repairs to the trenching/street cuts.
2. J. Brenneman provided an update for the traffic light. The Borough has received a new ARLE Grant, \$204,592. The engineer has discussed possible changes to the approved grant design with Eric Kinard, Penn DOT. Council discussed the feasibility of widening Baltimore Street. J. Brenneman will contact Met-Ed to ask if Man-Hand Signals may be placed on their poles.
3. J. Brenneman described Atlantic Stormwater's partial clean-out of Mill Race. Project was limited due to grease leak from old sanitary sewer pipe from GR Mill Inn. J. Brenneman obtained a quote from Utility Services Group, Inc., \$2100 for one day, to televise storm sewer, detailing pipe integrity, system conditions and observations. Council discussed if ownership of the pipe is known. R. Apgar moved to authorize Evan Gabel to check deeds and confirm ownership of the of the Mill Race, authorize JR Holley & Associates to survey and document the Mill Race and accept proposal of \$2100 from Utility Services Group, Inc. to televise storm sewer, seconded by J. DiCaneloro. Motion carried. Once the televising project is completed, Atlantic Stormwater will provide a quote to finish cleanout of Mill Race.

Sale of Borough Properties

1. A. Stewart has requested to schedule final sale of 1.73-acre parcel on Rockville Road on September 30, 2020. R. Apgar moved to approve agreement of sale with Andrew Stewart, scheduling closing on September 30, 2020 and authorized Evan Gabel to negotiate a deposit amount for the sale of 1.73-acre parcel on Rockville Road, seconded by J. Merrick. Motion carried.
2. Borough received a single bid, \$77,000 from Douglas Street, for the sale of 25.16-acre parcel on Rockville Road. Appraised value of the parcel is \$150,000; the Borough is required to make up the

difference between sale price and appraised value. Council discussed advertising the sale of the property with MLS Realtor. J. Merrick moved to reject the bid of \$77,000 from Douglas Street, seconded by J. DiCaneloro. Motion carried.

Solicitor's Report

1. E. Gabel will email final drafts of Zoning Ordinance and Animal Ordinance, prior to May meeting. If Council approves final drafts, they could authorize advertising during the May meeting and adopt Ordinances during the June meeting.
2. D. Young received no responses regarding changes to the street cut ordinance, so he will forward to E. Gabel for advertising and adoption with Zoning and Animal Ordinances. Council discussed the addition of bond requirements to ordinance and waiving the bond requirements for the GR Water & Sewer Authority. R. Apgar moved to authorize E. Gabel to add bond requirements and waive bond requirements for GR Authority for the street cut Ordinance, seconded by J. Merrick. Motion carried.

Ordinance Enforcement Report

1. Borough is issuing a Notice of Violation for the abandoned vehicle parked at 3 Holly Lane.
2. Borough has requested South Penn Code Consultants send a letter for blight and unsecured properties including 3 Holly Lane and 135 Main Street.

Police Commission Report

1. SR Police Commission has requested an appointment of Civil Service Commissioner. R. Apgar nominated to appoint Borough resident, Byron Apgar, as the Borough's Civil Service Commissioner, seconded by V. Ribeiro. Motion carried.
2. March Commission meeting was uneventful. April meeting was canceled. With schools being closed, SRPD has two additional officers on patrol. Mayor J. Trout informed there may be additional costs invoiced to municipalities related to these two officers.

Recreation Board Report

1. Planning to hold virtual meeting on April 21.
2. Recently completed successful "Egg My House" fundraiser toward Gaga Pit project.
3. Obtaining a quote from Kinsley Construction for replacement of tennis court and basketball courts.
4. Pavilion Rentals currently on hold during COVID-19 and Stay at Home Order.
5. Received one quote of \$2480.00 for timed locks for the bathrooms.
6. GR Park is not officially closed. The playground equipment is closed, to try to limit contact points. The tennis court, basketball court and dog park are all open as long as people continue to practice social distancing.
7. American Legion has canceled Legion sponsored Baseball for this year.

Work Supervisor's Report

1. Borough obtained a quote for Street Sweeping from New Freedom Borough, \$78.79 per hour. R. Apgar moved to accept New Freedom Borough's quote of \$78.79 per hour for Street Sweeping, seconded by V. Ribeiro. Motion carried. Dates for street sweeping will be determined later and will be posted on Borough's website and Facebook page.
2. Council discussed whether to continue displaying Service Flags throughout the Borough, a project started several years ago by a former Council member. Members of the community donated funds

to purchase flags. The flags are worn out at the end of one season. R. Apgar will contact the American Legion to ask if they would be interested in helping to fund this project.

Secretary's Report

1. A. Merrick requested a motion to authorize the payment of the 2020 Minimum Municipal Obligation (MMO), \$11,000, for fulltime employees. R. Apgar moved to authorize the payment of the 2020 Minimum Municipal Obligation (MMO), \$11,000, for fulltime employees, seconded by V. Ribeiro. Motion carried.
2. A. Merrick requested a motion to transfer \$150,000 from the General Fund to the General Reserve Funds for highest yield of interest. R. Apgar moved to authorize the transfer of \$150,000 from the General Fund to the General Reserve Funds for highest yield of interest, seconded by J. Merrick. Motion carried.
3. A. Merrick requested authorization to establish an escrow account for 171 Hanover Street due to property fire. J. Merrick moved to authorize the establishment of an escrow account for 171 Hanover Street, seconded by R. Apgar. Motion carried.

Finance Report

1. D. Young requested confirmation of March 2020 invoices over \$500.00, paid using the General Fund:

a. Atlantic Stormwater	\$ 2000.00
b. CGA Law Firm, Jan/Feb, 2020	3281.60
c. South Penn Code Consultants LLC	1300.00
d. Summit Landscape Development, Inc.	1650.00

R. Apgar moved to confirm the payment of the March invoices as presented, over \$500.00, using the General Fund, seconded by V. Ribeiro. Motion carried.
2. D. Young presented the April invoices over \$500.00 for payment using the General Fund. J. Merrick moved to pay the following April invoices over \$500.00, using the General Fund, seconded by R. Apgar:

a. Arthur Hufnagel Public Library	\$ 3000.00
b. CGA Law Firm	776.00
c. JR Holley & Associates, Inc.	1080.25
d. South Penn Code Consultants LLC	1700.00
e. Southern Reg Police Commission	72345.50

Motion carried.

No Public Comment

President's Report

1. D. Young moved to cancel the April 29, 2020 Quarterly Meeting, seconded by J. Merrick. Motion carried.
2. D. Young thanked C. Gallegos for the platform to host the April Council Meeting.

R. Apgar moved to adjourn the meeting at 8:25 PM, seconded by J. Merrick. Motion carried.

Respectfully submitted,

Ann E. Merrick
Secretary/Treasurer