

**GLEN ROCK BOROUGH
COUNCIL MEETING
April 17, 2024**

Present: Rollin Apgar, John Locke, Chad McCullough, Amanda Rombach and Mike Shaver

Others Present: Evan Gabel, Esq., Mayor John Trout, Ronald McCullough, Work Supervisor, Ann Merrick, Sec/Treas.

Visitors: Six in person

Zoom: Jason Brenneman, P.E.

The meeting was Called to Order at 7:00PM by President R. Apgar with the pledge to the flag.

No Public Comment

Announcements/Vacancies

1. M. Shaver moved to amend the April 17 Agenda to consider authorization of a Change Order for final ServPro Invoice, seconded by A. Rombach. Motion carried.
2. Planning Commission has two vacancies and Sewer/Water Authority has one vacancy.

Borough Engineer's Report

1. J. Brenneman reiterated the information shared during last month's meeting regarding the standing water in the tailrace. No decision was made by Council to clean out the Tail Race.
2. Hanover Street Easements have all been obtained as part of the Hanover Street Storm Sewer project. A. Rombach moved to authorize the engineer to bid the Hanover Street Storm Sewer project, seconded by M. Shaver. Motion carried.
3. The Contractor will begin working again on the GR park project beginning May 6.
4. The engineer is working on an estimate for reconstruction of Glen Avenue.
5. Council discussed possible next steps for Krebs Park.
6. Tax Map for Zion Lutheran and Trinity UCC Cemeteries shows one, 13.7-acre parcel and both churches say this should be two parcels. More investigation is needed.
7. ADA Access is provided to the tennis court at GR Park with a gate between the two courts.
8. J. Brenneman explained the grant funds for the Main Street Safety Improvement Project. The TASA funds are for construction costs after the design work is complete. The Multimodal Grant funds is for design and construction.

*J. Brenneman left the meeting at 7:30 PM.

Persons on Agenda

1. Jim Morris, an aquatic engineer, is concerned with potential flooding in the borough and would like to volunteer his services to aid in flood prevention. The secretary will forward the Flood Study to Mr. Morris.
2. M. Shaver moved to authorize the GR Fire Police to assist with the Mason-Dixon Ride for Life on May 11, seconded by C. McCullough. Motion carried.

Approval of Minutes

1. A. Rombach moved to approve the March 20, 2024 Meeting Minutes, seconded by C. McCullough. Motion carried.

New Business

1. A resident has requested placement of the Speed Sign on Hillside Terrace. The Speed Signs purchased by the borough are stationary. SRPD has a Speed Trailer. Mayor J. Trout will discuss use of the trailer with the Police Chief. If there is additional cost to use the trailer, Council will re-discuss the use of the trailer during next month's meeting.
2. Council discussed the request for assistance from Rental Property Landlord for Rental Ordinance violation. Some tenants use many community resources. The Borough Solicitor represents the Council and does not provide legal advice to property owners or residents. The Solicitor will contact R. Mahadeo.

Recreation Board

1. A. Rombach moved to hire S. Krout as the Director of the Summer Playground Program when she completes all necessary background checks, seconded by C. McCullough. Motion carried.
2. The Recreation Board has a list of maintenance tasks for the park. The list should be shared with Borough Maintenance and Council.
3. Portable Potty will remain at the park until mid-May. Work Supervisor will turn on the park water when pipes freezing is no longer a concern.
4. Plumbing at the park needs repaired; the WS will obtain quotes.

Solicitor's Report

1. District Justice action has been filed for the owners of the rental property at 167 Hanover Street.
2. Amendments to the Zoning Ordinance will be advertised by the solicitor after York County Planning Commission provides their comments to Zoning determinations.
3. District Justice action has been filed for the owner of 208 Hanover Street.
4. The solicitor is working on an Agreement of Sale for the Fair School Road property.

Work Supervisor's Report

1. WS provided an update for regular maintenance tasks in the borough.
2. Repairs to the dump truck are scheduled to be completed soon.
3. Maintenance is still cutting grass and emptying the trash at Veterans Park. The Volunteer Release Form still needs completed and approved by the solicitor.
4. The WS and R. Shiles will work on an electrical plan for Veterans Park.
5. WS provided an update for the YCEA Trail Towns Sign Kiosk.

Secretary's Report

1. A. Rombach moved to approve C. M. High, Inc's addendum for the Traffic Signal Maintenance Agreement which includes an Underground Utilities Location Rider, seconded by M. Shaver. Motion carried.
2. The GR Authority has offered to waive Tap Fees for a new Maintenance Building.
3. A. Rombach moved to approve the DCED CFA Multimodal Transportation Fund Grant Contract, seconded by M. Shaver. Motion carried.
4. Statement of Financial Interest Forms are due May 1.

5. M. Shaver moved to authorize the payment of \$14,600 for the 2024 MMO for Municipal Pension as budgeted, seconded by C. McCullough. Motion carried.
6. A. Rombach moved to authorize the payment of \$10,000 to the Rec Board as budgeted, seconded by C. McCullough. Motion carried.
7. M. Shaver moved to authorize the payment of \$2000 to the South-Central YC Senior Center as budgeted, seconded by C. McCullough. Motion carried.
8. A. Rombach moved to authorize the payment of \$15,000 to GR Hose & Ladder as budgeted, seconded by C. McCullough. Motion carried.
9. A. Rombach moved to authorize opening a new account for In Lieu of Land Fees, and transfer the \$15,000 collected fees from 2023 and 2024 into the new fund, seconded by M. Shaver. Motion carried.

No Animal Control Report

Zoning Officer's Report

1. 35 Junior Street was recently sold at auction. The solicitor will reach out to the new property owner with required building repairs.

Mayor's Report

1. Mayor J. Trout attended recent Police Commission meeting and provided copies of minutes and agenda. Chief Boddington says that GR Borough's hours remain in line with the borough's current fees for services.

Beautification Report

1. April 20 is the Earth Day Celebration/Clean up. Gloves, vests and garbage bags will be provided by the Borough.

Building & Property Report

1. Zach Zimmerman, Facilities Manager of YCL, sent a letter to Council, to inform of indoor air quality testing completed at 32 Main Street. There is concern about dust and surface mold inside the library. According to the Lease Agreement, YCL is responsible for maintenance of the areas of the building used by the library. Several individuals volunteered to gather on the afternoon of April 20 to clean surfaces in the areas of the building used by the library.
2. Council discussed building maintenance for Peoples Bank Building, including the roof and possible water damages.

Ordinance Committee

1. The Committee will schedule a meeting to discuss possible changes to the Disruptive Conduct Report information provided by the solicitor.

No Personnel Report

Public Safety Report

1. 50 Main Street has crumbling concrete steps and wall on the property; the borough will send the property owner a letter to address these concerns.

No Special Project Report

Strategic Planning

1. President R. Apgar plans to send out a five-year project plan.

Finance Report

1. M. Shaver moved to authorize the payment of invoices over \$1000.00 using the General Fund, seconded by C. McCullough:
 - a. CGA Law Firm \$ 3339.50
 - b. SERVPRO 13294.45Motion carried.
2. M. Shaver moved to approve the change order with SERVPRO and authorize payment of final invoice not to exceed \$2500, seconded by C. McCullough. Motion carried.
3. M. Shaver moved to approve the March and April Journal Entries, check list and budget financial reports, seconded by J. Locke. Motion carried.

Old Business

1. Council discussed next steps for rental inspections at 12 Manchester Street.

No President Report

Public Comment

1. R. Shiles was previously interested in having a mural painted on the back of the Bailey’s Archery Building and thought the Borough had an Agreement for this work to be completed. No one is aware of an agreement for work to be completed on a privately-owned building. The work was not authorized by Council.
2. The Mural on the back of the CS Convenience Store is also a privately-owned building and Council did not authorize any additional work.

M. Shaver moved to cancel the April 24, 2024 Quarterly Council Meeting, seconded by J. Locke. Motion carried.

A. Rombach moved to adjourn the meeting at 9:10 PM.

Respectfully submitted,

Ann E. Merrick
Secretary/Treasurer