

**GLEN ROCK BOROUGH
COUNCIL MEETING
July 17, 2024**

Present: Rollin Apgar, John Locke, Chad McCullough, Amanda Rombach and Mike Shaver

Others Present: Evan Gabel, Esq., Mayor John Trout, Ronald McCullough, Work Supervisor, and Ann Merrick, Sec/Treas.

Zoom: Jason Brenneman, P. E.

Visitors: Seven in person

The meeting was Called to Order at 7:00PM by President R. Apgar with the pledge to the flag.

No Public Comment

Borough Engineer's Report

1. J. Brenneman presented details for the estimate received from the company, Uretek; for a minimum cost of \$51,100, this company would be able to stabilize the subbase of Glen Avenue and inject a foam polymer into the embankment. This work would help to minimize erosion and also allow future reprofiling of Glen Avenue. J. Brenneman will contact a Co-Stars Program company, to obtain a second quote and he will also contact the Municipal Services representative to ask if Liquid Fuel Funds may be spent on this project.
2. The existing inlet at Winwood Road and Glen Avenue is a small, circular inlet. J. Brenneman recommends replacing this inlet for an estimated cost of \$7000 to \$9000.
3. Shrewsbury Township submitted an estimate of \$4600 to pave the top of Winwood Road. M. Shaver moved to accept Shrewsbury Township's quote and authorize them to pave the top of Winwood Road for \$4600 from the General Funds account, seconded by C. McCullough. Motion carried.
4. A. Rombach moved to authorize J. Brenneman to schedule a pre-application meeting with DEP for the Krebs Park project, seconded by C. McCullough. R. Apgar, C. McCullough, A. Rombach and M. Shaver voted in favor; J. Locke opposed. Motion carried.
5. The Hanover Street storm sewer project pre-construction meeting will be scheduled soon.
6. J. Brenneman encourages the Borough to consider a responsibility agreement with the GR Mill Inn for the Mill Race.
7. Engineering has completed the survey of the Trinity cemetery property. J. Brenneman will now be working on the subdivision plan.

*J. Brenneman left the meeting at 7:22 PM.

Agenda

1. Shirley and Kenneth Bailey, owners of 12 Manchester Street, submitted an appeal request for their rental property. Council discussed their request. C. McCullough moved to waive the violation fees of \$3450, but still require payment of \$141 for re-inspection and reinstatement of rental license fees, with all work and inspections to be completed by the August 30, 2024 deadline, seconded by A. Rombach. R. Apgar, J. Locke, C. McCullough and A. Rombach voted in favor;

- M. Shaver was opposed. Motion carried.
2. The owner of 208 Hanover Street was granted an additional thirty-days to continue the clean up of his property and this work has been done. The damaged gutters have been removed and there is no requirement that a residential property have gutters, unless the lack of not having gutters, causes a problem. The DJ Hearing scheduled for August 6 will be continued to a new date and the owner must pay the filing and solicitors fees of \$500 to the borough by August 30.
 3. The current owner of 167 Hanover Street has two judgements for not following any of the Rental Ordinance laws. The property is for sale and the Borough will follow up with the new buyer regarding possible unpermitted work at this property.

Announcements/Vacancies

1. Planning Commission has two vacancies and Sewer/Water Authority has one vacancy.

Approval of Minutes

1. M. Shaver moved to approve the June 19, 2024 Meeting Minutes, seconded by J. Locke. Motion carried.

New Business

1. M. Shaver moved to adopt Resolution 2024-13, a resolution to support the Pennsylvania Commission and York County Commission for the Unites States Semi-Quincentennial, "America250PA", seconded by A. Rombach. Motion carried.
2. No interest to participate in the York Revolution parade scheduled on August 17.
3. Borough expressed interest to participate in the York County Parade in 2025.
4. Depending on the type of tree to be donated by York County, Council suggested placing the tree at the GR Park, possibly near the Dog Park.

Recreation Board

1. The Board will submit a recommended list of Rules to Council.
2. National Night Out is planned for August 6 at the GR Park.
3. The Board is planning a Borough Anniversary party for August 24.

Solicitor's Report

1. A. Rombach moved to authorize the solicitor to prepare and advertise an ordinance on behalf of Shrewsbury Township to granting GR Borough the authority to enforce park rules, regulations and laws, seconded by M. Shaver. Motion carried.
2. The Borough is completing the due diligence phase before finalizing the purchase of the Trinity UCC property located on Fair School Road.
3. A. Rombach moved to authorize the solicitor to advertise Zoning Ordinance amendments, seconded by C. McCullough. Motion carried.
4. Final lien fees will be paid by the owner of 207 Hanover Street.
5. Council discussed Penn Waste's request to send letters to any resident with open invoices. The Borough's contract includes billing services to be completed by Penn Waste. Council does not authorize any collection involvement with Penn Waste.
6. E. Gabel will send a letter to Kutztown Borough regarding their Eagle, 4-Way traffic light.

Work Supervisor's Report

1. Equipment repairs to the Leaf Vac will cost approximately \$6700. M. Shaver moved to authorize the repair of the leaf vac, seconded by J. Locke. Motion carried.
2. WS reviewed CM High's semi-annual inspection of the traffic signal.
3. WS responded to a 3am emergency call from County Control for downed trees along Main Street.
4. WS will take care of a wasp nest in the hedges at the GR Park.

Secretary's Report

1. Council discussed anonymous requests under the Right to Know Law. M. Shaver moved to authorize the solicitor to draft a Resolution to not accept anonymous Right to Know requests, seconded by C. McCullough. Motion carried.
2. A. Rombach moved to authorize the payment of the 2024 Fire and Emergency Services Taxes to GR Hose & Ladder and GR EMS, Inc as budgeted and received, seconded by M. Shaver. Motion carried.
3. Council began a discussion about considering an increase to millage rate for the Fire and Emergency Services Tax.

No Animal Control Report/No Zoning Officer's Report

No Mayor's Report

Beautification Report

1. Green in the Glen usually meets the third Saturday of each month, 9am, in the Municipal Parking Lot on Main Street; the July meeting was held on the 13th.

Building & Property Report

1. The Committee will schedule a meeting with the Work Supervisor to discuss a plan for new maintenance building.
2. Gettle completed an inspection of the Fire System in Neuhaus'es Building and replaced batteries in the main panel.
3. Council discussed annexation of the GR Park.
4. York County Libraries has not provided an update.

Ordinance Committee

1. The Committee will meet to discuss recommendations for possible changes to Rental Ordinance and will discuss short-term rentals with the information provided by the solicitor.
2. Council is concerned about license plate reading cameras that are located in front of the Geiple-Predicce Funeral Home along Main Street. Council would like to know who owns the cameras and what is being done with the information collected. J. Locke moved to authorize the solicitor to investigate the regulation of license plate reading cameras, seconded by C. McCullough. Motion carried.
3. Ordinance Violations were discussed and the following decisions were made:
 - a. M. Shaver moved to grant a thirty-day extension to the owner of 225 Hanover Street, seconded by C. McCullough. Motion carried.
 - b. If significant progress is not made for the clean-up of both 7 Pleasant Street and 39 Manchester Street, then the Borough will issue a notice of violations to each owner.

No Personnel/Public Safety/Special Projects/Strategic Planning Reports

Finance Report

1. M. Shaver moved to authorize the payment of invoices over \$1000.00 using the General Fund, seconded by C. McCullough:
 - a. Barley Snyder \$ 1475.00
 - b. CGA Law Firm 4898.00
 - c. James R. Holley & Associates, Inc. 1336.00
 - d. South Penn Code Consultants LLC 2235.00Motion carried.
2. M. Shaver moved to approve the monthly Journal Entries and Check List, seconded by C. McCullough. Motion carried.

Old Business

1. Progress update was discussed for GR Park repairs. The benches still need repaired. The replacement playground equipment still needs to be ordered from Ely & Associates. Millings were used to extend parking lot.
2. The GR Authority is responsible for painting the hydrants.
3. C. McCullough requested that the Fire Company be added to the September Agenda to request an increase to the fire tax.
4. Borough Council is concerned about water pressure and flow from hydrants and needs the GR Authority to investigate and resolve any issues.

President Report

1. Vehicle on Glen Avenue has been moved and no further action is needed.

No Public Comment

M. Shaver moved to cancel the July 24, 2024 Quarterly Meeting, seconded by C. McCullough. Motion carried.

M. Shaver moved to adjourn the meeting at 9:20 PM.

Respectfully submitted,

Ann E. Merrick
Secretary/Treasurer