

**GLEN ROCK BOROUGH  
COUNCIL MEETING  
November 20, 2024**

**Present:** Rollin Apgar, John Locke, Chad McCullough, Amanda Rombach and Mike Shaver

**Others Present:** Evan Gabel, Esq., Jason Brenneman, P. E., Mayor John Trout, Abigail Apgar, Junior Council Member, and Ann Merrick, Acting Sec/Treas.

**Visitors:** Five in-person and a few on Zoom

**The meeting was Called to Order** at 7:00PM by President R. Apgar with the pledge to the flag.

**Amended Agenda**

1. A. Rombach moved to approve an amended agenda for November 20 to include consideration for the adoption of Resolution 2024-17, authorizing the Borough to request a statewide local share assessment grant of \$140,000 from the Commonwealth Financing Authority for repair and remediation of the Neuhauses's building, seconded by M. Shaver. Motion carried.

**Announcements**

1. Executive Session is planned after the Engineer's Report to discuss a personnel matter.

**Public Comment**

1. Joe Heisler provided an update about the library's fundraising efforts.

**Borough Engineer's Report**

1. J. Locke moved to approve the payment of \$42,625 to Utility Services Group using Liquid Fuel Funds for completion of the Glen Avenue Road stabilization project, seconded by A. Rombach. Motion carried.
2. C. McCullough moved to approve the transfer of remaining Covid19 ARPA Funds to the General Fund toward payment #1 of \$130,640.58 to Kinsley Construction for the Hanover Street Storm Sewer project, seconded by M. Shaver. Motion carried.
3. J. Brenneman attended an onsite meeting for the Main Street Safety Improvement Project. Penn DOT provided an update to include their replacement of the stone and concrete retaining wall on Baltimore Street.
4. No updates for the GR Authority Street Cut Permit project, the cemetery subdivision or the ARLE Grant project.

**Executive Session**

\*\*Council recessed to Executive Session at 7:07 PM to discuss a personnel matter.

\*\*The Council meeting resumed at 7:15 PM.

**Personnel Report**

1. A. Rombach moved to approve a conditional offer to Rebecca Magnani as the fulltime secretary and assistant treasurer, once the Borough receives completed background checks and approval of a bond, seconded by M. Shaver. Motion carried.

### **Persons on Agenda**

1. The tenants from 33 Hanover Street Apt C did not attend the Borough Meeting.

### **Vacancies**

1. Planning Commission has two vacancies and Sewer/Water Authority has one vacancy.

### **Approval of Minutes**

1. A. Rombach moved to approve the October 16, 2024 Meeting Minutes, seconded by C. McCullough. Motion carried.

### **No New Business**

### **Recreation Board**

1. M. Shaver moved to approve the 2025 Recreation Fund Budget, seconded by A. Rombach. Motion carried.
2. M. Shaver moved to approve the Water Street Road closure for GR Tree Lighting event on December 1, seconded by J. Locke. Motion carried.
3. The solicitor approved the Field Agreement for GR Park.
4. Council President R. Apgar asked the Work Supervisor to order rule signs for the new courts at the GR Park.

### **Solicitor's Report**

1. E. Gabel provided a copy of an amendment to the Rental Ordinance for disruptive conduct incidents. If there are a total of five disruptive conduct incidents for all properties owned by an owner, in a period of twelve months, the residential rental license for each property owned by the owner shall automatically be revoked for a period of one year upon the issuance of the fifth disruptive conduct report. J. Locke moved to authorize the solicitor to advertise the Ordinance, amending Chapter 13, Part 1, Section 5, seconded by M. Shaver. Motion carried.
2. DJ Action has been filed for 7 Pleasant Street; still trying to obtain service.
3. The Ordinance Committee needs to discuss the short-term rental ordinance and the leaf pickup ordinance.
4. 100 Church Street is still vacant. Next steps include obtaining a demolition permit, clean out of the fire damaged areas and obtain permits for both structural repairs and fire damage repairs.
5. The solicitor mailed a letter to the owners of 10 Junior Street, but received no response. Next step is DJ Action and abate nuisances, if necessary.

### **No Work Supervisor's Report**

### **Secretary's Report**

1. A. Rombach moved to approve the Klugh Animal Control Services Agreement for 2025, seconded by M. Shaver. Motion carried.
2. J. Locke moved to approve the 2025 Animal Care and Housing Agreement with the SPCA of York County and authorized the payment of \$1601 for Agreement Fees from the General Fund, seconded by A. Rombach. Motion carried.

3. Penn Waste Services disposal rate increase effective February 1, 2025 is \$232.80 and per the Borough's service agreement, a contractual increase will take effect on August 1, 2025 raising the rate to \$243.54.
4. C. McCullough moved to accept the Krebs Park Local Share Account Grant from DCED and authorize the Council President and Treasurer to sign all associated documents, seconded by A. Rombach. R. Apgar, C. McCullough, A. Rombach and M. Shaver voted in favor; J. Locke was opposed. Motion carried.
5. M. Shaver moved to authorize the transfer of \$5,000 from Rental Fund to General Fund to be used for budgeted expenses, seconded by C. McCullough. Motion carried.

**No Reports for Animal Control or Zoning Officer**

**Mayor's Report**

1. Mayor J. Trout reported that everything is ready for Christmas Eve.
2. The Borough is not exceeding monthly time with SRPD.
3. Mayor Trout announced that Santa is tentatively scheduled for Fire Truck trip on Dec 21.

**Beautification Report**

1. Final Fall Cleanup is planned for November 23, 9AM.
2. Christmas Greenery will be displayed.
3. Karen has requested that the Christmas Tree lights for the front of the library be displayed.

**Building & Property Report**

1. The Realtor for owner of the Glen Theater property, 37 Manchester Street, asked if the Borough was interested in purchasing the property. No interest in this property by the Borough.

**Ordinance Report**

1. 225 Hanover Street has made considerable improvements; no further action by Council at this time.
2. There is no evidence of cleanup improvements for 207 Hanover Street and 209 Hanover Street. M. Shaver moved to authorize the solicitor to file DJ Action for the owners of 207 Hanover Street and 209 Hanover Street, seconded by C. McCullough. Motion carried.

**No Reports for Public Safety, Special Projects, or Strategic Planning**

**Finance Report**

1. J. Locke moved to authorize the payment of invoices over \$1000.00 using the General Fund, seconded by M. Shaver:
 

a. CGA Law Firm	\$ 5732.14
b. James R. Holley & Associates, Inc.	6489.90
c. Spangler and Boyer Mech. Inc.	1739.12

 Motion carried.
2. A. Rombach moved to approve the monthly Journal Entries and Check List, seconded by J. Locke. Motion carried.
3. C. McCullough moved to adopt the 2025 Budget, seconded by A. Rombach. Motion carried.

**Old Business**

1. Council expressed concern about the cleanup of Garden Plots at the park. Recreation Board members have sent multiple reminders to the renters; the gardens will be cleaned up soon.

**No President Report**

**No Public Comment**

**Old Business continued**

2. A. Rombach moved to adopt Resolution 2024-17, authorizing the Borough to request a statewide local share assessment grant of \$140,000 from the Commonwealth Financing Authority for repair and remediation of the Neuhauses's building, seconded by M. Shaver. Motion carried.

M. Shaver moved to adjourn the meeting at 8:24 PM.

**Respectfully submitted,**

Ann E. Merrick  
Acting Secretary/Treasurer