

**GLEN ROCK BOROUGH
COUNCIL MEETING
January 15, 2025**

Present: Rollin Apgar, John Locke, Amanda Rombach and Mike Shaver

Others Present: Evan Gabel, Esq., and Ann Merrick, Acting Sec/Treas.

Zoom: Jason Brenneman, P. E. and a few visitors

Visitors: Six in-person

The meeting was Called to Order at 7:00PM by President R. Apgar with the pledge to the flag.

Amended Agenda

1. M. Shaver moved to approve an amended agenda for January 15 to include consideration for the appointment of Sarah Frane to the GR Recreation Board for a term of two years, beginning Jan 1, 2025 and consideration for the appointment of Jeffrey Robert to the GR Authority for a term of five years, beginning January 15, 2025, seconded by J. Locke. Motion carried.

Public Comment

1. Borough Resident Joe Heisler shared an update about the library's fundraising efforts: Friends of the Library have raised over \$100,000, with most funds coming from private donors. Mr. Heisler thanked Council for their continued support.

Borough Engineer's Report

1. An update was provided for the Cemetery Subdivision plans to include receipt of YCPC's comments. A question was raised about the engineering costs of the project. M. Shaver moved to conditionally approve the Cemetery Subdivision Plan for Fair School Road when all YCPC comments are addressed, seconded by J. Locke. Motion carried.
2. Council asked to remind the engineer about obtaining quotes for High Street inlets prior to paving work in the spring by GR Authority project.
3. Council asked when the equipment parked on High Street as part of the GR Authority project would be moved.

Persons on Agenda

1. Andra Ream was not present for the meeting.

Vacancies

1. A. Rombach moved to appoint Jeffrey Robert for a term of five years, beginning January 15, 2025 to GR Water & Sewer Authority, seconded by J. Locke. Motion carried.
2. GR Water & Sewer Authority has one vacancy.
3. A. Rombach moved to accept Joseph Heisler's resignation from the Zoning Hearing Board, seconded by M. Shaver. Motion carried.
4. M. Shaver moved to re-appoint Tomy Lipka for a two-year term, to the Zoning Hearing Board, seconded by A. Rombach. Motion carried.

5. A. Rombach moved to appoint Victoria Ribeiro for a three-year term, to the Zoning Hearing Board, seconded by M. Shaver. Motion carried.
6. A. Rombach moved to re-appoint Sarah Frane for a two-year term, to the GR Recreation Board, seconded by J. Locke. Motion carried.
7. GR Recreation Board has one vacancy.
8. M. Shaver moved to appoint Joseph Heisler for a four-year term, to the GR Planning Commission, seconded by A. Rombach. Motion carried.
9. GR Planning Commission has two vacancies.

Approval of Minutes

1. A. Rombach moved to approve the December 18, 2024 Meeting Minutes, seconded by M. Shaver. Motion carried.

Complaints

1. Several complaints were received for 100 Church Street. The property sustained a fire; the residents have applied for permits to make all repairs.
2. The borough has received concerns about speeding on Manchester Street.

New Business

1. Council discussed one-year exemption from refuse services for residents of 52 Edgehill Road. J. Locke moved to end the refuse exemption for 52 Edgehill Road, effective January 15, 2025, seconded by M. Shaver. R. Apgar, J. Locke and M. Shaver approved motion; A. Rombach opposed motion. Motion carried.

Recreation Board

1. Garden Plots at the park have still not been cleaned up.
2. E. Gabel announced his approval of the GR Rec Board's Field Use Agreement to be used beginning 2025.

Solicitor's Report

1. District Justice actions have been filed for 7 Pleasant Street, 10 Junior Street, 207 Hanover Street and 209 Hanover Street and the solicitor is waiting for service to each property owner.
2. As previously mentioned, the owners of 100 Church Street have applied for all required permits.
3. Update was provided for 133-135 Main Street property. The solicitor is waiting for interrogatories from the owner. More information should be available for the next meeting.
4. E. Gabel reviewed the supplement changes recommended by General Code regarding Handicapped Parking and agrees with the recommendations. These changes could be made the next time the Borough Code is codified.
5. With regard to the Construction Equipment parked on High Street, the equipment is not considered vehicles and therefore is not regulated by Motor Vehicle Code.

Work Supervisor's Report

1. Electrician has been scheduled for repairs at Veterans Park.
2. Council discussed placing the flag at half-mast when appropriate; the park flag has been taken down for winter.
3. All road salt has been retrieved from temporary storage at Shrewsbury Township.

4. The Bucket Truck has been taken to Quinn's for repairs.

Secretary's Report

1. Orrstown Bank will submit plans and all necessary permits for upgrades to the ATM at 1 Manchester Street property and will sign an addendum to the lease, if this is required by Council.
2. M. Shaver moved to approve the transfer of \$3791.79 from Rec Funds to the General Fund for the reimbursement of the 2024 Recreation Seasonal employee's payroll wages and employer taxes, seconded by J. Locke. Motion carried.
3. A. Rombach moved to approve all volunteers who participate in the Service Credit Program from GR Hose & Ladder and GR EMS, Inc., and refund RE Taxes to applicable volunteer applicants, seconded by J. Locke. Motion carried.
4. M. Shaver moved to adopt Resolution 2025-1, to allow for the participation and voting by telecommunications device, seconded by J. Locke. Motion carried.
5. J. Locke moved to adopt Resolution 2025-2, to accept the waiver of compensation by Borough Council Members, seconded by M. Shaver. Motion carried.
6. A. Rombach moved to adopt Resolution 2025-3, the Fee Schedule for Subdivision and Land Development Plans, Reviews and Miscellaneous Borough Fees, seconded by J. Locke. Motion carried.
7. A. Rombach moved to adopt Resolution 2025-4, the fee schedule for enforcement regulating unlawful growth of grass or weeds, seconded by J. Locke. Motion carried.
8. M. Shaver moved to adopt Resolution 2025-5, the fee schedule for enforcement of street excavation, seconded by A. Rombach. Motion carried.
9. A. Rombach moved to adopt Resolution 2025-6, the fee schedule for enforcement of residential rental units, seconded by J. Locke. Motion carried.
10. J. Locke moved to adopt Resolution 2025-7, authorizing the work supervisor to issue parking tickets for street sweeping and winter storm emergency routes, seconded by A. Rombach. Motion carried.

No Reports for Animal Control or Zoning Officer

No Mayor's Report

Beautification Report

1. Committee will begin gardening on March 22.
2. April 19, 2025 is confirmed date for Borough's Earth Day Clean up.

No Building & Property Report

Ordinance Report

1. Council discussed requirements for updates to older commercial properties like the Junior Street property. All property updates will be addressed through Zoning and Building permits.
2. Council discussed the safety of multi-unit apartments using residential smoke detectors and whether these apartment types should have hard-wired smoke detectors.

Public Safety Report

1. Council discussed volunteer Ambulance Services, specifically response times or calls for service with no response due to lack of drivers. Council will revisit this matter after the first quarter and will

request more information from GR EMS about how many calls are no response due to lack of volunteers/staff.

No Special Projects Report

Strategic Planning Report

1. The committee will meet within the next sixty to ninety days and discuss paving projects and Glen Avenue stabilization.

No Personnel Report

Finance Report

1. A. Rombach moved to authorize the payment of invoices over \$1000.00 using the General Fund, seconded by J. Locke:
 - a. James R. Holley & Associates, Inc. \$ 3449.00
 - b. Ream, Carr, Markey, etc. 2620.00Motion carried.
2. M. Shaver moved to approve the monthly Journal Entries and Check List, seconded by J. Locke. Motion carried.

No Old Business

President Report

1. Council will consider the Auditor's suggestions and make adjustments as needed for maintenance of all financial records.

Public Comment

1. James Douglas, resident of 59 Manchester Street, requested an increased police presence, more often on Manchester Street. He shared his concerns about living and parking along Manchester Street. The Borough installed a Radar Speed Sign to try to help regulate speed limits, and have requested SRPD make Manchester Street a priority area due to regular traffic incidents. Speed Bumps are not an option as Manchester Street is a State Roadway. The Public Safety committee will discuss additional safety options during their next meeting.

M. Shaver moved to adjourn the meeting at 8:13 PM.

Respectfully submitted,

Ann E. Merrick
Acting Secretary/Treasurer